

## Proxy Instructions

If you are unable to attend the Chateau Foret Homeowners' Association 2024 Annual Meeting on **Monday, November 18, 2024**, in the Holladay City Library Meeting Room at **7:00 PM** located 2150 East Murray Holladay Road, Holladay City, UT 84117, but would like to be represented by Proxy at the Annual Meeting, please follow the instructions below.

### Step One

1. Complete the enclosed proxy form completely.
  - a. Fill in the date Proxy is declared
  - b. Name of the registered homeowner and lot #
  - c. Name of the designated Proxy and that person's lot number, if other than the Board Member. (Please see additional Note below.)
  - d. Signature of witness to the declaration. (Please write the name of the witness under the witness signature line.)

**ALL LINES ON THE PROXY FORM MUST BE LEGIBLE AND ALL THE LINES ON THE FORM MUST BE PROPERLY FILLED OUT AND WITNESSED PRIOR TO IT BEING SUBMITTED, IN ORDER FOR THE DECLARATION TO BE VALID.**

### Step Two

You may submit your completed PROXY with Trustee of the Association, Dean Hardy, (4834 South Highland Circle #411); or you may mail your completed Proxy or drop it off to M&M Management, 3783 South 500 West, Suite 8, South Salt Lake, UT 84115, or the person who you have given your Proxy to may submit your Proxy to be counted as (directed above) by no later than 6:30 PM on Monday November 18, 2024.

#### NOTE:

If you attend the Annual Meeting on November 18, 2024, any previously submitted Proxy will be destroyed and you may vote in person. Otherwise; the Proxy appointing Dean Hardy, or given to any other **Lot Owner** of your choice and whose name you write on the completed Proxy form will cast your vote as he/she deems appropriate regarding any issues requiring a vote. (No cumulative voting allowed)

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### PROXY

#### Chateau Foret Homeowners' Association ANNUAL MEETING - November 18, 2024

The undersigned, being a unit owner in Chateau Foret Homeowners' Association, a Utah not-for-profit corporation, hereby appoints Dean Hardy, current Trustee, or (current Lot Owner, \_\_\_\_\_ (Lot # \_\_\_) proxy of the undersigned with full power of substitution for and in the name of the undersigned to represent the undersigned at the annual meeting of the Unit Owners to be held on the 18th day of November 2024, at 7:00 P.M. and at any adjournment thereof, and to vote my interest upon any and all matters as may come before said meeting as fully as the undersigned might or could do if personally present.

All prior proxies given by the undersigned for said meeting or vote are hereby canceled and this proxy may be withdrawn in the event the undersigned attends the meeting and cast his or her vote(s) in person.

DATE: \_\_\_\_\_, 2024

WITNESS: \_\_\_\_\_

\_\_\_\_\_  
Signature(s) of Unit Owner

Lot # \_\_\_\_\_